

DALLASTOWN AREA SCHOOL DISTRICT
700 New School Lane
Dallastown, PA 17313-9242
Phone (717) 244-4021
April 4, 2022

MULTI YEAR
REFUSE COLLECTION

Sealed bids will be received by the Dallastown Area School District ("District") for refuse collection on or before Thursday, April 28, 2022 at 2:00 p.m. local time at which time they will be opened in the Board Room of the District's Administration Office. Bids will be submitted on the attached "*Proposal Form*", in sealed envelopes marked "**REFUSE COLLECTION BID**". Please direct all correspondence to Kurt Rohrbaugh, Director of Business Operations. For the purposes of this documentation, the successful Bidder may also be referred to as the Contractor.

SPECIFICATIONS

Service for the collection and disposal of the refuse shall be for a period of three (3) years beginning July 1, 2022. The service is to be provided under the contract as follows:

1. The Contractor shall collect, remove and dispose of all refuse in a manner and with appropriate equipment in accordance with these Specifications, all applicable laws, including, but not limited to, the requirements of the Department of Environmental Protection of the Commonwealth of Pennsylvania and ACT 101.
2. The Contractor shall procure all permits, licenses, pay all charges and fees, and give all notices necessary and incidental to the due and lawful prosecution of the work. The Contractor shall pay all State, County and City fees, permits, etc., which may be required in the performance of the contract.
3. The Contractor shall carry the following forms of insurance applying to all operations by Contractor, its agents and employees, and shall provide proof of such coverage: "Dallastown Area School District" should be added as additional insured under the Commercial General Liability policy and Automobile policy.

Commercial general liability with a combined single limit for Bodily injury and property damage of \$1 million per occurrence.

Automobile Liability with a combined single limit for Bodily injury and property damage of \$1 million per occurrence.

Umbrella or Excess policy in the amount of \$5 million. This policy must be excess over the Commercial General liability, automobile liability and employer's liability coverage.

Workers compensation - Statutory. And it shall include Employer's liability.

<u>FORM</u>	<u>MINIMUM LIMITS</u>
a. Workers' Compensation (if applicable)	Statutory
b. Contractor's Public Liability	\$100,000/\$300,000 and a \$5,000,000 Umbrella Policy
c. Contractor's Property Damage Liability	\$25,000/\$50,000
d. Automobile Bodily Injury	\$100,000/\$500,000
Automobile Property Damage	\$25,000/\$50,000

4. Contractor shall provide dumpster containers of the following listed sizes and provide pick-up service as specified.

FREQUENCY AND DAYS OF SERVICE SHALL BE SPECIFIED BELOW, HOWEVER, SERVICE SHALL BE REDUCED TO ONLY ONE TIME PER WEEK AT ALL LOCATIONS DURING THE MONTH OF JULY

a. High School, 700 New School Lane, Dallastown.

Refuse: 2 ea. X 6 cubic yards
Empty – Monday, Wednesday and Friday
Kitchen: 1 ea. X 8 cubic yards (special lid),
Empty – Daily (Before 10:00am)
Recyclable: 1 ea. X 8 cubic yards for all recyclable products,
including corrugated /paper, plastic, Bi-metal, glass
Empty – Monday, Wednesday and Friday

b. Middle School, 700 New School Lane, Dallastown.

Refuse: 1 ea. X 8 cubic yards and
1 ea. X 6 cubic yards
Empty – Monday, Wednesday and Friday
Kitchen: 1 ea. X 8 cubic yards (special lid)
Empty – Week Days (Before 10:00am)
Recyclable: 1 ea. X 8 cubic yards for all recyclable products,
including corrugated /paper, plastic, Bi-metal, glass
Empty – Monday, Wednesday and Friday

c. Intermediate School, 94 Beck Rd, York

Refuse: Empty 35 cubic yard school owned compactor dumpster
On a monthly basis, Excluding July
Cost per pull and transportation to incinerator and back
Cost for disposal per ton

Recyclable: 1 ea. X 8 cubic yards for all recyclable products,
including corrugated /paper, plastic, Bi-metal, glass
Empty – Monday and Thursday

* Dumpster must have access from loading dock

d. Dallastown Elementary, S. Charles St., Dallastown

Refuse: 1 ea. X 6 cubic yards with locking lid
Empty – Tuesday and Friday

Recyclable: 1 ea. X 6 cubic yards for all recyclable products with locking lid
including corrugated /paper, plastic, Bi-metal, glass
Empty – Tuesday and Friday

e. Ore Valley Elementary, 2620 Springwood Rd., York

Refuse: 1 ea. X 8 cubic yards
Empty – Monday, Wednesday, Friday

Recyclable: 1 ea. X 8 cubic yards for all recyclable products,
including corrugated /paper, plastic, Bi-metal, glass
Empty – Thursday

f. York Township Elementary, 2500 S. Queen Street, York

Refuse: 1 ea. X 8 cubic yards
Empty – Monday, Wednesday and Friday

Recyclable 1 ea. X 8 cubic yards for all recyclable products,
including corrugated /paper, plastic, Bi-metal, glass
Empty – Thursday

g. Leaders Heights Elementary, 49 Indian Rock Dam Road

Refuse: 1 ea. X 6 Cubic yards
Empty – Tuesday and Friday (Before 8:00 am)

Recyclable: 1 ea. X 6 cubic yards for all recyclable products,
including corrugated /paper, plastic, Bi-metal, glass
Empty – Thursday

h. Loganville-Springfield Elementary, 169 N. Main St, York

Refuse: 1 ea. X 8 cubic yards
Empty – Tuesday and Friday

Recyclable: 1 ea. X 8 cubic yards for all recyclable products,
including corrugated /paper, plastic, Bi-metal, glass
Empty – Monday

5. Bidders shall familiarize themselves with the containers, routes, pickup points before submitting their proposals.
 - a. Container size and location will be as specified unless prior written approval is authorized by the Director or Assistant Director of Buildings and Grounds. Containers will be placed in order to allow closing of lids.
 - b. Service schedule will be specified unless prior written approval is authorized by the Director or Assistant Director of Buildings and Grounds.
 - c. All extra pick-ups and services must be authorized by the Director or Assistant Director of Buildings & Grounds.
6. Invoices received by the twenty-first of each month will be presented to the Board of School Directors of the District for approval and payment at a regularly scheduled meeting the following month.
7. Any explanation regarding the meaning or interpretation of specifications or other contract documents must be requested in writing from Kurt Rohrbaugh, Director of Business Operations, 700 New School Lane, Dallastown, PA 17313, with a copy to the District Solicitor, Jeffrey T. Sultanik, of Fox Rothschild LLP, P.O. Box 3001, Blue Bell, PA 19422-3001, with sufficient allowance of time for receipt of reply before the time of bid opening. Any such explanations or interpretations shall be made in the form of addenda to the documents and shall be furnished where possible to all bidders, who shall submit any addenda with their bids. Oral explanations and interpretations made prior to the bid opening shall not be binding.
8. The District reserves the right to waive any technicalities or informalities, and the right to reject any and all bids. If the contract is to be awarded, it will be awarded to the lowest responsible, responsive bidder whose evaluation by the District indicates to the District that the award will be in the best interests of the District.
9. The Bidder represents and warrants that by submitting a bid that it is:
 - a. Financially solvent; and
 - b. Experienced in and competent to perform the work and furnish the vehicles, materials, supplies, personnel and equipment to be performed and furnished by it; and
 - c. Familiar with all laws, ordinances and regulations which may in any way affect the work to be performed; and
 - d. Has an authorized facility to dispose of Refuse, or can arrange the same prior to entering into the contract; and

- e. The price and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder; neither the price nor the amount of this bid, and neither the approximate price nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening; no attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid; and the bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.

10. Within 20 days after notice of the award, the Bidder to whom the award is made shall enter into a written contract prepared by and with the Dallastown Area School District and furnish the proof of insurance required herein, as well as a performance bond acceptable to the District Solicitor in the amount equal to the contract price for the first year of performance. No less than 45 days prior to the commencement of each subsequent year's performance under the contract, the Bidder shall provide an updated performance bond or other financial security to the District. If the Bidder fails to provide the initial performance security or any subsequent performance security, then the District shall be entitled to collect or retain the performance security in its possession, including the bid security or performance security previously provided.

11. In the event that the Contractor cannot perform its obligation due to a strike in its work force or some other factor that makes it impossible or impractical for the Contractor to perform its obligations hereunder, the District shall have the right, at its sole option, to declare the contract null and void and to use the Contractor's performance bond to ensure that the terms of the contract are fulfilled. The obligation of the District to pay the Contractor shall cease as of the first day that the Contractor could not meet its obligations under the terms of the contract.

DALLASTOWN AREA SCHOOL DISTRICT
700 New School Lane
Dallastown, PA 17313-9242

REFUSE COLLECTION PROPOSAL FORM

DATE _____

We, the undersigned, hereby propose and agree according to the specifications in their entirety as set down herein.

This proposal is subject to all the terms of the specifications, conditions, and bidding instructions herewith printed and bound, and we hereby agree to the same.

A certified or cashier's check, bank money order or bid bond with corporate security in the amount of five percent (5%) of the total stated bid is enclosed. The amount of the check enclosed payable to the Dallastown Area School District is \$ _____

When awarded the contract, the undersigned shall provide an acceptable performance bond in the amount of 100% of the amount of the annual total Year 1 costs and provide proof of insurance as required within twenty (20) days of the award.

BUILDING	Monthly Billing	Annual Total	Monthly Billing	Annual Total	Monthly Billing	Annual Total
	Year 1	Year 1	Year 2	Year 2	Year 3	Year 3
HIGH SCHOOL						
MIDDLE SCHOOL						
DALLASTOWN ELEM.						
ORE VALLEY ELEM						
YORK TOWNSHIP ELEM.						
LEADERS HEIGHTS ELEM.						
LOGANVILLE-SPG. ELEM.						
INTERMEDIATE (RECYCLE ONLY)						
TOTAL						

BUILDING	35 Cubic Yard Dumpster: Cost per Pull and Transport to Incinerator	35 Cubic Yard Dumpster: Cost per Ton for Disposal
INTERMEDIATE SCHOOL		

2. Price per cubic yard for additional pick-ups.

\$ _____ (_____) per cubic yard.

3. Any change of container size is based on:

\$ _____ (_____) per cubic yard.

4. Cost for additional pull of 35 Cu Yd compactor at Intermediate School

\$ _____ (_____) per Pull and transportation.

\$ _____ (_____) per Ton.

The undersigned is authorized to sign on behalf of the Bidder. The Bidder is authorized to conduct business in the Commonwealth of Pennsylvania in accordance with all applicable laws and regulations.

Witness/Attest

Bidder's full business name

Signature

Signature

Print name and title

Print name and title